

Career Pathways in Community Pharmacy

3 x Skills Sets

What are Skills Sets?

Skills sets are a group of selected units of competence that will provide skills knowledge to enable an employee to competently fulfil specific job roles within a community pharmacy business.

Achievement of these Skills Sets provides unit credit towards:

- SIR40116 Certificate IV in Community Pharmacy
- SIR40216 Certificate IV in Community Pharmacy Dispensary.

Job Roles

There are three skills sets available:

1. **Community Pharmacy Dispensary** - *work in the dispensary area*
2. **Community Pharmacy Management - Leadership - Front of shop**
3. **Community Pharmacy Quality Implementation** - *co-ordinate a pharmacy quality system, lead and develop teams, implement continuous improvements*

Senior Pharmacy Assistant

This qualification reflects the role of skilled senior pharmacy assistant having a sound knowledge of a broad range of pharmaceutical products and Health care support services. At this level, senior pharmacy assistants work independently and may provide technical leadership, training and support to team members.

**Certificate IV
in Community
Pharmacy**

**Certificate IV
in Community
Pharmacy
Dispensary**

Pharmacy Dispensary Technician

This qualification reflects the role of skilled technicians working in the dispensary area of community pharmacies as:

- dispensary technician
- dispensary assistant

They have substantial depth of knowledge of pharmacy medicines and dispensing techniques.

They work under the direct supervision of a pharmacist and their role is limited to dispensing functions that do not require them to exercise professional pharmaceutical judgement or discretion.

Pharmacy Assistant

This qualification reflects the role of skilled pharmacy assistants who use a range of well-developed service skills to identify and meet customer needs.

They have sound knowledge of:

- supplying scheduled medicines
- advise on a broad range of pharmacy products and health care support services
- May possibly be involved in team leading or supervisory responsibilities

**Certificate III
in Community Pharmacy**

An introduction to a career in Community Pharmacy

Certificate II level assistants use a limited range of customer service skills.

With basic product knowledge, they recommend and supply a limited range of products to customers and often refer enquiries to other team members.

**Certificate II
in Community Pharmacy**
Industry entry level

All employees within Community Pharmacies must comply with federal, state or territory law and Pharmacy Board of Australia Guidelines for supplying scheduled medicines.